

The Purdue OWL: Sample Outlines

Alphanumeric Outline

THE COLLEGE APPLICATION PROCESS

I. CHOOSE DESIRED COLLEGES

- A. Visit and evaluate college campuses
- B. Visit and evaluate college websites
 - 1. Look for interesting classes
 - 2. Note important statistics

II. PREPARE APPLICATION

- A. Write personal statement
 - 1. Choose interesting topic
 - a. Describe an influential person in your life
 - (1) Favorite high school teacher
 - (2) Grandparent
 - b. Describe a challenging life event
 - 2. Include important personal details
 - a. Volunteer work
 - b. Participation in varsity sports
- B. Revise personal statement

III. COMPILE RÉSUMÉ

- A. List relevant coursework
- B. List work experience
- C. List volunteer experience
 - 1. Tutor at foreign language summer camp
 - 2. Counselor for suicide prevention hotline

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Jack Rosenberry, Lauren A. Vicker



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The Disquisition Jess Weiler, Emily Virtue, 2024-08-19 The Disquisition An Equity Driven Capstone for Leadership Preparation Programs provides a thoughtful detailed example of a capstone process and paper The Disquisition that employs improvement science critical theory and critical praxis to prepare educational leaders to disrupt inequity within their organizations The chapters in this book represent 12 years of collaborative learning among experienced respected and award winning leadership preparation faculty presently at or formerly from Western Carolina University WCU It integrates multiple sources of data from research student feedback faculty experiences capstone committee member input learnings from the Carnegie Project on the Education Doctorate CPED and program evaluation data examining the achievement of student learning outcomes Following foundational chapters that describe the origin and evolution of the disquisition at WCU and its focus on social justice faculty present six chapters each one clearly detailing a primary component of the disquisition process and paper including the problem of practice a causal analysis identifying the improvement initiative designing the improvement initiative evaluating the improvement initiative and reporting results and implications recommendations and

leadership lessons learned Each of these chapters includes a brief introduction to the component expectations for students as practitioners leading the work expectations for students as scholars evaluating and writing about the work an excerpt from the disquisition paper outline relevant to the component example figures tables or text from completed disquisition papers and scholarly resources for scholar practitioners The final chapter of the book presents the process for convening a disquisition committee a description of the IRB process and the expectations for defending the disquisition at both the proposal defense and the final defense meeting Although this book is written as a guide for students engaging in the disquisition process and writing the disquisition paper it serves as a strong model for leadership preparation programs and university administrators who seek to build or refine their capstone and program in ways that ensure students are prepared to lead justice driven transformation across their organizations Perfect for courses such as Dissertation in Practice Writing Academic Writing for the Scholar Practitioner Capstone Independent Study Capstone Student Learning Community Improvement Science Data Collection Analysis Improvement Science Data Presentation The Role of the Scholar Practitioner as Educational Leader *Information Literacy* Sara Armstrong, 2008-01-01 This resource helps you teach students how to use the Internet effectively The activities teach how to identify acquire interpret evaluate organize and share information found on the Internet There are also tips for incorporating the use of primary sources in the classroom And situational analysis for citing sources found on the internet *Essentials of Modern Language Association Style* Joseph F. Trimmer, 1998 Summarizes the documentation style of the Modern Language Association of America as it pertains to writing research papers providing information on how to prepare a bibliography how to document sources within the text of a paper when and how to use footnotes and endnotes and how to avoid plagiarizing [A Guide to Online Course Design](#) Tina Stavredes, Tiffany Herder, 2014-01-28 A Guide to Online Course Design offers faculty and professional staff a practical and easy to follow model for creating exceptional online courses that focuses on quality standards in instructional design transparency in learning outcomes and learner persistence A comprehensive resource the book includes effective research based instructional strategies to motivate online learners and help them become more self directed A Guide to Online Course Design emphasizes quality standards and removing barriers to learners persistence which ensures online courses meet the needs of online learners as well as distance education initiatives All faculty members and course designers regardless of experience level content background or technology skills can benefit from applying the approaches defined in this book The authors have imparted a wealth of knowledge that can improve the quality of any online class and I highly recommend this book for all those involved with online learning Anton G Camarota faculty University of Denver Anyone involved in developing online courses should read this book Packed with great insights and the research to back them up Stavredes and Herder guide readers with practical information that will support online course development Brenda Boyd director of professional development and consulting Quality Matters Program The blend of theory and application makes A Guide to Online Course

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AI Applications and Pedagogical Innovation Wang, Viktor, 2025-07-11 AI is rapidly transforming education offering more opportunities for pedagogical innovation By integrating AI tools and systems into teaching and learning environments educators can now personalize instructions and enhance student engagement As educational institutions continue to explore the potential of AI it becomes increasingly important to understand how these innovations can be harnessed to improve learning outcomes and reshape traditional pedagogical models AI Applications and Pedagogical Innovation explores the transformation of AI in the educational field This book provides a critical lens on equity and access encouraging the development of inclusive AI driven solutions that benefit diverse learners worldwide Covering topics such as AI education and technology this book is an excellent resource for researchers educators administrators policymakers instructional designers academicians and more

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Writing for Human Service Professionals Morley D. Glicken, 2017-08-01 Straightforward and concise the second edition of *A Guide to Writing for Human Service Professionals* offers students and professionals practical tools to improve their writing. In his animated and highly accessible teaching voice Glicken presents the rules of punctuation, grammar, and APA style in jargon-free language that's easy to understand. Chapters include detailed real-world examples on how to write academic papers, client assessments and evaluations, business letters, research proposals, and reports; papers for mass audiences; requests for funding; and much more. Glicken provides the most comprehensive writing guide available in an engaging and digestible format, including end-of-chapter exercises that allow readers to further practice their writing and critical thinking skills. *A Guide to Writing for Human Service Professionals* is an invaluable resource for current and future human service professionals across social work, psychology, and counseling. Updates to the Second Edition include new writing exercises in every chapter to help current and future human service professionals improve critical thinking and expository writing skills; new discussion on social media writing, cyberslang, and writing articles for the mass media on issues related to the human services; a greater emphasis on the difference between politically correct writing and writing that shows sensitivity to diversity; expanded coverage of critical thinking and writing, conducting research, and plagiarism; new examples of resume writing, business letters, and reference letters; expanded discussion of the importance of writing clear mission statements and agency goals.

Ethical Behaviour in the E-Classroom Cassandra Smith, 2012-05-25 This book covers ethical behaviour in the online classroom. Written for distance education students in higher education worldwide, the book serves as a guide for students in the e-classroom in examining ethical theories and behaviour. A number of salient questions are addressed: What is ethical? What does ethical behaviour consist of in an e-classroom? What are violations of ethics in the e-classroom? Students will have the opportunity to review real-life ethical dilemmas in the online classroom, state their positions, by engaging in discussion and reflect on the repercussions of unethical behaviour. The way students define ethical behaviour can impact how they engage with other online learners; students who view and react differently to the world may learn and respond differently. The book also explores opportunities for applied ethics, definitions of a successful online learner, and critical thinking concepts. Presents real-life scenarios to allow the reader to understand the reality of ethical issues online. Includes the critical thinking circle, an original design by the author, highlighting external and internal factors that influence adult students' ethical decision-making process. Written for the adult student to meet his or her degree goals in the online learning environment.

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Applied Mass Communication Theory Jack Rosenberry, Lauren A. Vicker, 2021-09-30 Now in its third edition, this dynamic textbook blends coverage of the major theories and research methods in mass communication to enable students to apply their knowledge in today's media and communication careers. Maintaining a focus on modern professional application throughout, this text provides chronological coverage of the development and use of major theories, an overview of both quantitative and

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