

THE PARALEGAL PROFESSIONAL

Fourth Edition



Thomas F. Goldman

Henry R. Cheeseman

Solutions Manual

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Family Law for Paralegals, Fourth Edition J. Shoshanna Ehrlich, 2007-01-01 Newly revised in its Fourth Edition the popular text Family Law for Paralegals offers a complete coverage of the basics of family law combined with historical context and insight in topics of current interest Engaging students with real life examples and practical exercises centered on hot issues will induce excitement in the classroom and subsequently evoke a passionate response to the material covered in lecture Instructors choose Family Law for Paralegals because this thoughtful and carefully written textbook offers paralegal students the nuts and bolts of the law while also providing a relevant historical framework and exposure to some of the most dynamic issues in family law today short historical overviews in each chapter give students a meaningful understanding of family law comprehensive in coverage the book covers basic coverage of the issues of marriage and divorce as well as cutting edge issues such as non marital families child abuse and neglect and same sex marriage helpful real life examples enhance the textual discussions while sample forms show students what they will encounter in practice

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Practice Arthur G. Greene, Therese A. Cannon, 2003 This book provides advice on how to hire and use top notch paralegals to achieve success in providing clients with quality service

The Lawyer's Guide to Records Management and Retention

George C. Cunningham, John C. Montaña, 2006 This book will help any law firm create and maintain an effective and well organized records management program including administration and storage of client files and administrative records in all types of media Firms will learn to implement an efficient information document and file retrieval system thus reducing costs avoiding ethics violations and ensuring client satisfaction In addition the book covers legal and ethics compliance when it comes to management and retention of both paper and electronic files

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