

Precise and Concise

Good writing is more than being grammatically correct or using the right punctuation. Writers must write in a way that readers can comprehend. That means writing precise and concise sentences and paragraphs. Here are some of the most common mistakes students make when writing information texts.

Make Writing Clear to Readers

- Eliminate unnecessary words.
- Don't use filler words (that, of, up).
- Use clear and easy to understand language.
Shorten wordy phrases.

Examples

The semester will last *a period* of four months.
The semester will last four months.

I stepped off *of* the stage.
I stepped off the stage.

It was a well-known fact there has been *a vast proliferation of undesirable graffiti* written on the walls *adjacent* to the boys' restroom as well as the walls nearby in the hallway.

There has been a lot of graffiti written on the walls next to the boys' restroom and hallway.

Here are some other mistakes writers make when they are not thinking about being clear and concise.

- Extra nouns:
Tonya wanted to be in the data processing *field*.
Tonya wanted to be in data processing.
- There is/There Are:
There are fourteen students in study hall today.
Fourteen students are in study hall today.
- Not using domain words:
The research report is about *studying snakes*.
The research report is about herpetology, the study of snakes.

How can you avoid making these common mistakes? Writing information or explanatory essays requires planning. For example, you should have a list of domain-words about the subject you are writing. When you complete a paragraph, read it aloud. Does it say what you want it to say? Read the section to someone. If they are unable to tell you what the paragraph means, then you can be sure it needs to be rewritten to be more precise. Look for extra words and phrases that repeat or are redundant. Remember to think of your audience. Who will be reading the essay? Be precise, concise, and use domain-specific vocabulary. Readers will appreciate the clarity in your writing!

Precise Writing Guide

Roslyn Petelin



Precise Writing Guide:

A Guide to Writing Scientific Information Pasquale De Marco, 2025-07-23 This comprehensive guide provides a wealth of knowledge and practical strategies for effectively writing structuring and disseminating scientific information Whether you are a student embarking on your research journey or a seasoned professional seeking to enhance your scientific writing skills this book will serve as an invaluable resource With a focus on clarity organization and precision this guide equips you with the tools and techniques to communicate your scientific findings effectively You will learn how to write with clarity and avoid ambiguity ensuring that your message is understood by readers of all backgrounds Beyond the basics of scientific writing this guide delves into ethical considerations writing for diverse audiences and the importance of collaboration You will gain insights into best practices for citing and referencing sources ensuring the integrity and credibility of your work This book is packed with real world examples exercises and case studies that illustrate the concepts and techniques discussed Whether you are preparing a scientific report writing a journal article or presenting your research at a conference this guide will provide you with the knowledge and confidence to succeed Written in a clear and accessible style this comprehensive guide is suitable for scientists of all levels of experience By following the guidance provided in this book you will gain the skills and confidence to communicate your scientific findings effectively contributing to the advancement of knowledge and understanding Invest in this essential guide today and unlock your potential as a scientific writer With its practical strategies and expert insights this book will empower you to write with clarity precision and impact ensuring that your scientific message reaches and resonates with its intended audience If you like this book write a review

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Simple, Brief, and Precise Darrel Walters, 2022-05 This book is a straightforward practical easy to use tool to improve writing Author Darrel Walters draws from his experience reading tens of thousands of pages as a university professor to create an essential reference and guide Simple Brief and Precise is destined to become a highly valued companion to anyone aiming to make better use of the English language

The Art of Writing: A Guide to Compelling Content Pasquale De Marco, 2025-08-12 In a world awash with information the ability to write clearly and effectively is more important than ever Whether you re a student a business professional or simply someone who wants to communicate your ideas more effectively this book is for you Drawing on the latest research in cognitive psychology and linguistics this book provides a comprehensive guide to the art and craft of writing You ll learn how to Choose the right words to convey your meaning clearly and concisely Structure your writing to make it easy for readers to follow Use vivid language to engage your reader s attention Avoid common writing mistakes that can confuse or alienate your readers This book also includes helpful advice on writing for different genres including fiction nonfiction business writing and academic writing You ll also learn how to overcome writer s block and develop a writing routine that works for you With its clear explanations practical advice and engaging examples this book is the perfect resource for anyone who wants to improve their writing skills Whether you re just starting out or you re a seasoned writer looking to take your skills to the next level this book has something for you So if you re ready to take your writing to the next level pick up a copy of this book today You won t be disappointed In this book you ll learn The essential elements of good writing How to write for different genres and audiences How to overcome writer s block and develop a writing routine How to use language to persuade and influence How to write for the web and social media This book is packed with practical tips and advice that will help you improve your writing skills and achieve your writing goals If you like this book write a review

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The Boston Consulting Group,2009

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